

**NATIONAL GUARD OF ARIZONA**  
**HUMAN RESOURCE OFFICE**  
5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495  
PHONE (602) 629-4832; DSN 853-4832  
WEBSITE: [www.azguard.gov/hro](http://www.azguard.gov/hro)  
**EXCEPTED**  
**TECHNICIAN VACANCY ANNOUNCEMENT**

---

**ANNOUNCEMENT NUMBER: 09-576T OPENING DATE: 19-Jan-2010 CLOSING DATE: 19-Feb-2010**

---

**POSITION TITLE, SERIES, GRADE, AND POSITION NUMBER:**

**AIRCRAFT MECHANIC SUPERVISOR, WS-8852-10, TC40082000, MSgt/E7-SMSgt/E8**

---

**APPOINTMENT FACTORS:** OFFICER ☐ ENLISTED ☒

---

**SALARY RANGE:** \$29.53-34.46 PH  
SUPERVISORY ☒ MANAGERIAL ☐  
NON-SUPERVISORY/NON-MANAGERIAL ☐

---

**LOCATION OF POSITION:**

**162nd Fighter Wing, Tucson, Arizona**

---

**APPLICATIONS MUST BE MAILED OR HAND CARRIED TO:** Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must arrive by close of business (1530 MST) on the closing date shown above. Applications postmarked on the closing date will be considered late and will not be accepted. The Human Resources Office will not accept applications that are mailed at government expense or forwarded through an internal mail system. Faxed applications will not be accepted. **Electronic applications are only accepted for those employees who are mobilized. NO BINDERS OR BOUND DOCUMENTS PLEASE.**

**INSTRUCTIONS FOR APPLYING:** Individuals applying for Excepted Technician positions may submit Optional Form 612 (Optional Application for Federal Employment), or a Resume. Whatever form of application that is chosen it must contain the Announcement Number, Title and Grade(s) of the job being applied for. Personal information must include full name and address (including ZIP Code), Day and evening phone numbers (with area code), Social Security Number, Country of citizenship and Highest Federal civilian grade held (also include job series and dates held). Education information must include: High School Name, city and State and dates of diploma or GED, Colleges or Universities Name, city and State, Majors type and years of any degrees received, and total semester or quarter hours earned (if no degree show total credits earned and indicate whether semester or quarter hours). Work experience information should be limited to either paid or nonpaid experience directly related to the position that the individual is applying for and must include: Job Title, Duties and accomplishments, Employers name and address, Supervisors name and phone number, starting and ending dates, hours per week and salary. In addition to the above described information, all applications should include AZNG Forms 335-1-R (Military Brief), and SF 181 (Ethnicity and Race Identification). Applications will be accepted without these forms. However, applications may not receive an adequate evaluation if these forms are not submitted. **Applications must contain a completed Optional Form 306 (Declaration for Federal Employment) and AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement).**

**EVALUATION PROCESS:** Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (OF 612) or resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

---

**CONDITION OF EMPLOYMENT:** Prior to appointment into this position, selectee must be a current member of the Arizona Air National Guard, (162nd FW) and be able to qualify for the following AFSC: 2A390

**KNOWN PROMOTION POTENTIAL:** NONE

**Acceptance of this position requires participation in the Direct Deposit/Electronic Funds Transfer Program.**

**EQUAL OPPORTUNITY:** The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or nonmembership in an employee organization or any other non-merit factor.

**AREA OF CONSIDERATION:** This position is in the Federal/Excepted Civil Service and is **open to current members and those eligible for membership of the 162nd FW, Arizona Air National Guard**. Individual selected will receive a Permanent Appointment is subject to completion of a one year trial period. Acceptance of a Federal Excepted technician position of over 179 days in length will cause termination from the Selected Reserve Incentive Program (BONUS). Individual selected will be required to take a pre-employment medical screening which will be paid for by the Agency. **PCS funds are not authorized.**

**NOTE: Applications must contain a completed Optional Form 306 (Declaration for Federal Employment).**

**NOTE: Applications must contain a completed AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement).**

**NOTE: This position is subject to rotating or night shift work.**

**NOTE: Applicants must possess the military rank/grade of SMSgt/E8, or MSgt/E7 and be immediately eligible for promotion to SMSgt/E8 applicants in the rank/grade of MSgt/E8 must demonstrate their promotion eligibility by including a current copy of their RIP.**

**NOTE: Re-Announced from Announcement #09-454T. Qualified applications received for Announcement #09-454T will be forwarded to this new announcement, there is no need to re-apply.**

---

**KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:**

Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.

1. Knowledge of aircraft systems and components in electrical, fuel, hydraulic, environmental and mechanical principles in sufficient detail to perform the duties and responsibilities as applied to aircraft and supporting systems.
  2. Ability to plan and distribute work assignments and provide technical guidance to subordinates.
  3. Ability to communicate effectively both orally and in writing.
  4. Ability to provide technical and administrative supervision of aircraft maintenance functions.
  5. Ability to counsel employees and resolve informal and formal complaints and grievances.
  6. Knowledge of the process necessary to prepare and administer Performance Standards and Appraisals.
  7. Ability to estimate materials and manpower needs for specific jobs and maintain records and reports.
- 

**SPECIALIZED EXPERIENCE:** Must have 36 months experience which demonstrates the ability to plan and organize work assignments for the function; experience which requires the applicant to review work requirements and establish priorities to meet deadlines; experience that provides a knowledge of the various lines of work performed by the function and associated support organizations; experience which demonstrates the ability to deal effectively with other people and gain their cooperation in achieving common goals; experience which demonstrates the ability to supervise through subordinate supervisors, or the potential to perform such duties as evidenced by the ability to communicate, skill at applying human relations techniques, a knowledge of general supervisory concepts, and a knowledge of shop processes; experience in adapting existing equipment and techniques to new situations. Experience in and knowledge of trades and labor work associated with exercising technical and administrative supervision of this position is required.

**BRIEF JOB DESCRIPTION:** The purpose of this position is to supervise workers, either directly or through one or more subordinate leaders and/or supervisors, in accomplishing the operation of a distinct organizational unit and to perform associated non-supervisory work. The organization and non-supervisory grade level which best reflects the nature of the overall work operations supervised is Aircraft Mechanic, WG-8852-10-12. Plans weekly or monthly work schedules and sequence of operations. Establishes deadlines and priorities based on established general schedules, methods and procedures. Recommends and participates in the selection of personnel to fill vacancies. Schedules and approves leave of subordinates. Sets performance requirements and makes formal and informal performance appraisals. Performs the nonsupervisory work of the function as needed. Implements regulatory safety requirements and ensures that subordinates wear appropriate safety equipment and follow pertinent safety precautions. Prepares for and participates in various types of readiness evaluations, inspections, mobilization and command support exercises.

**SELECTING OFFICIAL:** CMSgt David Wolsagel

---